

TITLE OF REPORT: Tenders for the Supply of Goods and Services

REPORT OF: Mike Barker, Strategic Director Corporate Services and Governance

Purpose of the Report

1. The purpose of this report is to ask Cabinet to consider the tenders received for:
 - i) Contract for the Provision of a Cash Collection Service
 - ii) Contract for the Provision of Gateshead Recovery Partnership, Integrated Drug & Alcohol Service for Adults
 - iii) Contract for Mobile Voice and Data Services
 - iv) Framework for the Supply, Installation and Maintenance of Bus Lane Enforcement Cameras and Associated Review and Notice Processing Services
2. The background to these contracts is contained in the attached appendices.

Proposal

3. Cabinet is asked to agree and note the recommendations below.

Recommendations

4. It is recommended Cabinet agree:
 - i) That tender received from Sunderland City Council be accepted for the Provision of a Cash Collection Service for a 36 month period commencing 1 October 2018, with an option to extend for a further 12 month period.
 - ii) That tender received from Change Grow Live Services Ltd be accepted for the Provision of Gateshead Recovery Partnership, Integrated Drug & Alcohol Service for Adults for a 48 month period commencing 1 November 2018, with an option to extend for a further 3 x 12 month period.
 - iii) That tender received from Telefonica UK Limited be accepted for the Contract for Mobile Voice and Data Services for an initial period of 60 months with effect from 1 August 2018, with the option to extend for a further 2 x 12 month periods.
 - iv) That tender received from Conduent Parking Enforcement Solutions Ltd be accepted for the Framework for the Supply, Installation and Maintenance of

Bus Lane Enforcement Cameras and Associated Review and Notice Processing Services for a 24 month period with effect from 1 August 2018, with the option to extend for a further 2 x 12 month periods.

For the following reason:

A comprehensive evaluation of the tenders received has been undertaken. The recommended tenders are the most economically advantageous tenders submitted.

CONTACT: Andrea Tickner

Extension: 5995

Contract for the Provision of Cash Collection Service

Policy Context

1. The Contract for the Provision of Cash Collection Service has been organised in accordance with the Council's Contract Procedure Rules.

Background

2. The contract is being arranged on behalf of Corporate Resources – Customer and Financial Services, Trading and Commercialisation – Sport and Leisure and Facilities Management, Catering and Care Wellbeing and Learning.
3. The contract is for a 36 month period commencing 1 October 2018 with an option to extend for a further 12 month period. The Contract covers the secure delivery and collection of cash and cheques and associated documentation from nominated Council premises within the Borough of Gateshead and transfer to the secure depositing facility within agreed timescales. This will include the provision of a change/cash ordering and delivery service to various locations within the Borough.
4. The Contractor will also undertake the processing of car park income on behalf of the Council.
5. The estimated annual value of the contract is £85,000. A Tender was received from Sunderland City Council, Sunderland

A comprehensive evaluation of the tender received has been undertaken against the following criteria:

- Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Environmental Management, Compliance with Equality Legislation, Health and Safety, Technical and Professional Ability.
- Price including a full breakdown of all costs to provide the required services
- Quality requirements including Implementation Plan, Approach and Methods of Working, Technical Resources Available for the Delivery of the Service, Ability to Provide the Required Cash Ordering Service, Ability to Provide the Required Car Park Income Processing Service.

Consultation

6. There has been no external consultation.

Alternative Options

7. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

8. Resources:

- a) Financial Implications** – the Strategic Director, Corporate Resources confirms that the cost of the Cash Collection service will be met from existing resources
- b) Human Resources Implications** – Nil
- c) Property Implications** - Nil

9. Risk Management Implication – Nil

10. Equality and Diversity Implications – The recommended tenderer meets the legal obligations of the Equality Act 2010.

11. Crime and Disorder Implications – Nil

12. Health Implications - Nil

13. Sustainability Implications – Nil

14. Human Rights Implications - Nil

15. Area and Ward Implications -Nil

Background Information

16. The documents that have been relied on in the preparation of the report include the received tenders.

Provision of Gateshead Recovery Partnership, Integrated Drug & Alcohol Service for Adults

Policy Context

1. The Contract for the Provision of Gateshead Recovery Partnership, Integrated Drug & Alcohol Service for Adults has been organised in accordance with the Council's Contract Procedure Rules

Background

2. The contract is being arranged on behalf of Care, Wellbeing & Learning, Public Health. The contract is for a 48 month period commencing 1 November 2018 with an option to extend for a further 3 x 12 month period.
3. The contract will provide a fully integrated recovery and wellbeing focused drug and alcohol Service for adults and families that has a culture of ambition and belief in recovery, which is promoted among the service workforce. It is envisaged that the Service will maximise improvements to all aspects of Service Users lives through effective pathways, partnership working and the use of mutual aid networks alongside recovery champions to spread the message of hope and that real and sustained recovery is possible. The Service will be referred to as the Gateshead Recovery Partnership (GRP).
4. The annual value of the contract is £2,267,041. Tenders were received from:
Change Grow Live Services Ltd, Brighton
Northumberland, Tyne and Wear NHS Foundation Trust, Gosforth
Turning Point Services Limited, London

Consultation

5. Consultation has taken place with Service Users, providers and stakeholders to understand the needs of Service users in Gateshead and determine the best model for delivering Drug & Alcohol Service for Adults.

Alternative Options

6. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore, there are no alternative options

Implications of Recommended Option

7. Resources:

- a) **Financial Implications** – The Strategic Director, Corporate Resources confirms the cost of this service is within the allocated budget 2018/19 and will deliver overall savings of £340,000 of which £130,000 is required in 2018/19.

b) **Human Resources Implications – Nil**

c) **Property Implications -.Nil**

8. **Risk Management Implication – Nil**

9. **Equality and Diversity Implications –** The recommended tenderer meets the legal obligations of the Equality Act 2010.

10. **Crime and Disorder Implications –** Drug and alcohol misuse is a major factor in crime and disorder, and an effective treatment service is crucial in mitigating the impact on victims' lives, as well as in enabling drug treatment orders to be used against those found to be causing significant issues to their community.

11. **Health Implications –** The award of this contract service will ensure that the Council meets its duty to promote and protect the health and wellbeing of those who misuse drugs and/or alcohol.

12. **Sustainability Implications –**

13. **Human Rights Implications - Nil**

14. **Area and Ward Implications -Nil**

Background Information

15. The documents that have been relied on in the preparation of the report include the received tenders.

Policy Context

1. The contract for Mobile Voice and Data Services has been organised in accordance with the Council's Consolidated Procurement Policy.

Background

2. The contract is being arranged on behalf of Corporate Resources, IT Services. The procurement was conducted as a call-off under Lot 6 Mobile Voice and Data Services of the Crown Commercial Services (CCS) RM1045 Network Services Framework and is for an initial period of 60 months with effect from 1 August 2018, with the option to extend for a further 2 x 12 month periods
3. This Contract is to provide the Council with Mobile voice and/or data services, including voice calls, SMS, voicemail services, mobile data connectivity, mobile e-mail services, mobile data applications, value added mobile services and mobile device management.
4. The estimated annual value of the contract is £240,000. Tenders were received from the following companies:

EE Ltd, London
Daisy Communications Ltd, Lancashire
Telefonica UK Ltd, Madrid
Virgin Media Business Ltd, Hook
Vodafone Ltd, Berkshire
5. A comprehensive evaluation of the tenders has been undertaken against the following criteria:
 - Mandatory requirements: Grounds for Exclusion
 - Contract approach including Coverage within the Borough, Transition Plan, Billing, Online Portal Access, Helpdesk Services, Device Recycling Scheme and Exit Strategy.
 - Value for money.

Consultation

6. There has been no external consultation

Alternative Options

7. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore, there are no alternative options.

Implications of Recommended Option

8. Resources:

a) Financial Implications – The Strategic Director, Corporate Resources, confirms that there are no additional financial implications arising from this report.

b) Human Resources Implications – Nil

c) Property Implications - Nil

9. Risk Management Implication – Nil

10. Equality and Diversity Implications – The recommended tenderer meets the legal obligations of the Equality Act 2010.

11. Crime and Disorder Implications – Nil

12. Health Implications - Nil

13. Sustainability Implications – Nil

14. Human Rights Implications - Nil

15. Area and Ward Implications -Nil

Policy Context

1. Framework for the Supply, Installation and Maintenance of Bus Lane Enforcement Cameras and Associated Review and Notice Processing Services has been organised in accordance with the Council's Consolidated Procurement Policy.

Background

2. The contract is being arranged on behalf of Communities and Environment. The contract is for a 24 month period with effect from 1 August 2018, with the option to extend for a further 2 x 12 month periods.
3. This framework is for a fully managed service and the lease of all equipment necessary to carry out enforcement of bus lane contraventions, ensuring that the chosen solution is compatible with the Council's existing notice processing system or any successor system used during the duration of the framework.
4. The Contractor will be responsible for the initial review and issuing of all Penalty Charge Notices (PCN) for bus lane contraventions captured under this contract.
5. The Council understands that the Contractor will expect a minimum number of PCNs to be generated for call-off contracts to be commercially viable. The Council estimates the minimum number of valid PCNs per annum generated by each camera to be 5,000 and will guarantee the relevant minimum income to the Contractor based on that figure. This number will be aggregated across all of the cameras deployed (i.e. 15,000 valid PCNs across the 3 proposed initial sites).
6. The cost to the Council is £5.74 per PCN issued leaving an income to the Council of £24.26 per PCN issued. This is based on the assumption that most contraventions will be paid within 21 days.
7. Tenders were received from the following companies:

Conduent Parking Enforcement Solutions Ltd, London
Marston Holdings Limited, Birmingham
ParkingEye Limited, Lancashire
8. A comprehensive evaluation of the tenders has been undertaken against the following criteria:
 - Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Compliance with Equality Legislation, Environmental Management, Health and Safety Low Risk.
 - Contract approach including Previous Experience, Methodology and Sustainability.
 - Value for money.

Consultation

9. There has been no external consultation

Alternative Options

10. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore, there are no alternative options.

Implications of Recommended Option

11. Resources:

a) **Financial Implications** – The Strategic Director, Corporate Resources, confirms that income is expected to be generated to offset costs and meet the agreed savings target.

b) **Human Resources Implications** – Nil

c) **Property Implications** - Nil

12. Risk Management Implication – Nil

13. **Equality and Diversity Implications** – The recommended tenderer meets the legal obligations of the Equality Act 2010.

14. **Crime and Disorder Implications** – Nil

15. **Health Implications** - Nil

16. **Sustainability Implications** – Nil

17. **Human Rights Implications** - Nil

18. **Area and Ward Implications** -Nil